

Upgrade your Management Skills

Professional Project Management Training (PMP)



Project Management has evolved in order to plan, coordinate and control the complex and diverse activities of modern projects. Competition, increasing demand for quality products and services, and the greater regard for the value and well-being of people have all led to the development of new techniques for managing projects. It is therefore important that managers or executives learn to manage projects so that projects are completed as successfully as possible in spite of all difficulties.

This is a practical training which provides delegates knowledge equivalent to a combined accreditation at Project Management Professional (PMP). As of today, around 260,000 individuals hold the Project Management Professional (PMP®) credential. The course equips delegates with a detailed knowledge of the method, working through each stage of project lifecycle to achieve business success. Regardless of whether you bring your most challenging situations to this workshop or work through the compelling real-life class examples, it will enhance your personal and professional life with practical new skills.

Course Outline

- 1) Introduction: The Project Management Body of Knowledge (PMBOK®)
- 2) Project Management Model
- 3) Major Elements of A Project Charter
- 4) The Project Management Plan
- 5) Project Variance Analysis
- 6) Project Life Cycle
- 7) Project Scope Management
- 8) Project Time Management
- 9) Project Cost Management
- 10) Project Quality Management
- 11) Project Human Resources Management
- 12) Project Communication Management
- 13) Project Procurement Management
- 14) The 5 Roles in Effective Teamwork
- 15) Crisis Management
- 16) Project Audit Format
- 17) Case Study & Group Discussion

New - 4th Edition

Who should attend

Department Heads, Project managers, Quality Managers, senior project managers, and executives who are overseeing project quality initiatives will find this training program to be exactly what they need to design, develop and implement the continuous improvement of project outcomes and the processes that support management initiatives



Information

Course Dates : 27 FEB, 6, 13, 20, 27 MAR 2010 (Saturday)

Time : 9:30am – 5:30pm (36 hrs)

Trainer : Dr. C.Y. Wong, has over 30 years of both hands-on consulting and training experiences. He was director of the Cambridge University Project Management Professional Diploma Program in Hong Kong between 2001 and 2005. During the period he has trained up more than 100 professionals to qualify for the UK Cambridge University Project Management Award

Medium : Cantonese supplemented with English material

Venue : SGS Hong Kong Ltd. – Shatin / Jordan Training Centre (TBC)

Fee : HK\$6,800 /\$6,500*/ \$6,500** per participant

* Discount is offered to SGS certified clients or for groups of 3 or more

** Early Bird Price is offered to all enrolment made one month prior to the course

	With Bachelor's Degree	Without Bachelor's Degree
PM Experience	Min. 3 years	Min. 5 years
Leading & Directing Projects	At least 4500 hrs	At least 7500 hrs
For more details, please visit http://www.pmi.org		

A certificate of attendance (issued by SGS Hong Kong Ltd.) will be presented to all delegates

Please fill in the registration below form and send the completed form with a cross cheque payable to "SGS Hong Kong Ltd." 2 weeks before the course and mail to: **SGS Hong Kong Limited, 28/F, Metropole Square, 2 On Yiu Street, Siu Lek Yuen, Shatin, N.T (Attention to: Ms. Man, CDTS Division)**

PMP Eligibility / Exam Requirements

Certification

Enrolment

For Enquiry and Reservation:

Tel: 3543 7997 E-mail: hk.cdts@sgs.com, Fax: to 3158 2622 Web site: www.hk.sgs.com/training

Professional Project Management Training (PMP)

Company: _____

Contact Person: _____ Tel: _____ Fax: _____

Address: _____ E-mail: _____

How do you know about this course? Newspaper Web site Friends Others _____

Reply Slip

Participant	Position	HK\$
Mr./Ms./Mrs.		
Mr./Ms./Mrs.		
Mr./Ms./Mrs.		

Total: _____

All cancellations of registration must be made to SGS CDTS in writing. If cancellation is received:
 One month notice before the course starts, 10% of the training fee will be charged as administration fee
 Within two weeks before the course starts, 100 % of the training fee will be charged as administration fee
If you do not want to receive any information from us, please fax to us at (852) 3158 2622