

Professional Qualifications 專業資格	Name of Educational, Training or Professional Institution 學院或專業機構名稱	Date 日期

Part III 丙部：Employment Details/Other Experience 就業資料 / 其他工作經驗

(Please attach photocopy of relevant evidence if available. 如具相關文件請附上影印副本)

Name of Organization 機構名稱	Type of Business 業務性質	Title and duties of post 職銜及職責	Dates 日期	
			From 由	To 至

Do you want to receive information about other courses in the future? Yes No
 您是否願意接收日後有關其他課程的資訊？ 是 否

Declaration 聲明

- I declare that all information given in this application form and the attached documents are, to the best of my knowledge, accurate and complete.
 - I have noted, understood and agreed the contents of these NOTES and IIM policy on personal data privacy.
1. 本人聲明本申請表及隨附文件所載一切資料，依本人所知均屬正確，並無遺漏。
2. 本人已細閱、明白並同意「注意」及其有關國際專業管理學會在處理個人資料(私隱)守則的部份。

Signature by applicant: _____ **Date:** _____
 申請人簽署 日期

Application Procedure 申請手續

- All applicants are required to complete the application form with **one recent photo** attached.
- Successful applicants should pay the program fee **within three working days** upon receipt of notification from AMC.
- Program fee due should be settled by a crossed cheque made payable to “**Academy of Management Consultancy Limited**”. The Program Pricing Schedule is shown below.
- 申請人須填妥申請表連同 **1張個人近照**一併遞交。
- 獲得管理諮詢專業研究學院通知接納申請後，申請人須於**三天內**繳交應付課程費用。
- 學費請用劃線支票支付，抬頭請寫「**管理諮詢專業研究學院有限公司**」，請參照下列課程價目表。

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Professional Diploma in Management Excellence – Fee and Terms **卓越管理專業文憑課程 – 收費及相關條件**

Fee / 全期收費: HK\$9,800

IIM members or early birds / 國際專業管理學會會員或優先報讀者: HK\$8,800

Individual Module / 個別單元: HK\$1,900

IIM members or early birds / 國際專業管理學會會員或優先報讀者: HK\$1,700

*It is a matter of discretion for individual employers to recognise any qualification to which this course may lead.
個別僱主可酌情決定是否承認本課程可令學員獲取的任何資格。*

- AMC reserves the right to accept or reject any application, and to cancel any program. In this case, the program fee & dissertation supervision fee will be refunded. Otherwise, all fees (include program fee & dissertation supervision fee) are non-refundable.
- **Copies** of documentary evidence of all credentials and other supporting materials must be provided. For this purpose, a submitted application package must include the following:
 - Copies of identification document (passport/HKID);
 - One set of copy of all academic/professional certificates; and
 - One set of documentary evidence in support of your work experience.
- All received copies will not be returned.
- Original copies of documents need not be submitted. AMC however reserves the right to request for the originals for inspection purpose in case of need.
- Applicants can either return the application form together with the application package in person or by mail to the Academy of Management Consultancy at the following address:

Suite 2101, KPB Building, 409 Hennessy Road, Causeway Bay, Hong Kong.
Working hours: 9:00 am - 12:30 pm; 2:00 pm - 6:00 pm (Monday to Friday)
Tel: 2573-4999 Fax: 2573-4422
- 管理諮詢專業研究學院保留接受或拒絕申請人入學，及取消任何課程之權利。該課程之學費如已繳交，則可獲發還。除課程取消外，所有已繳交課程費用概不發還。
- 請附上以下各項證明文件**副本**連同申請表一併遞交，以作核實之用：
 - 身份證或海外護照;
 - 所有學歷證明或成績單; 及
 - 有關工作履歷之證明文件。
- 所有遞交的文件副本概不退還。

- 毋須附寄文件正本。惟如有需要，管理諮詢專業研究學院可要求申請人呈交正本以作核証之用。
- 申請人可親臨管理諮詢專業研究學院報名或以郵遞方式寄往，地址如下：
香港上環干諾道西 18 號祐華大廈 11 字樓 D 室
辦公時間：星期一至五 上午九時至十二時半，下午二時至六時
電話號碼：2573-4999 傳真號碼：2573-4422

Notes 注意

1. When the Hong Kong Observatory announces that Red / Black Rainstorm warning signal is hoisted or typhoon signal No. 8 or above will be hoisted within 2 hours, classes will immediately be suspended.
 2. Personal data provided in this form will be used for processing your application for admission, registration, academic, administrative, and statistical purposes. The data will be handled by staff of Academy of Management Consultancy Ltd. (AMC) solely for implementing the above programs, and in such circumstances will be treated in strict confidence.
 3. Applicants are advised to provide all the information requested in the application documents, where applicable, as otherwise AMC may be unable to process and consider their applications.
 4. When the processing and consideration of all the applications for a particular program have been completed:
 - the application data of unsuccessful candidates will be destroyed; and
 - the application data of successful candidates will be handled by AMC staff, or by staff of an authorized third party providing service to AMC only when necessary and appropriate.
 5. Under the provisions of the Personal Data (Privacy) Ordinance, applicants have rights to request access to, and to request the correction of, their personal data. Applicants wishing to access or make corrections to their data should submit written requests to the Academy of Management Consultancy Ltd.
1. 當天文台發出紅色/黑色暴雨警告或宣佈將於 2 小時內懸掛八號或以上颱風訊號時，堂課會即時暫停。
 2. 個人資料將會作入學申請、註冊、學術、行政、及統計之用。只有管理諮詢專業研究學院的職員才能接觸及處理有關資料，但一切資料將會適當保密。
 3. 申請人請盡量提供足夠資料，否則本學院將不能有效處理閣下之申請。
 4. 當申請程序及入學資格審批完成後：
 - 所有落選申請者的申請表格及資料將會被銷毀
 - 所有獲取錄申請人的申請表格及資料將會留作學員紀錄，只有管理諮詢專業研究學院的職員或為學院提供有關服務的委託人才能接觸及處理有關文件。
 5. 根據個人資料(私隱)條例，申請人有權查閱及更改其個人資料。申請人如須查閱或更改其個人資料，請致函管理諮詢專業研究學院查詢。

Recognized by :
認可機構:



GCS International